**AGENDA**

**ARCTIC SPATIAL DATA INFRASTRUCTURE**

**Working Group on Operational Policies**

**Date:** September 5th, 2014, 14.15 – 17.30

**Location:** Reykjavík, Iceland at the Hotel Reykjavík Centrum

**Meeting language:** English

**Meeting objectives:** i.Approve Terms of Reference

1. Discuss focus, priorities, work method and deadlines for deliveries.
2. Revise draft Activity Plan

**Meeting documentation:** Agenda, Draft Terms of Reference, Draft Activity Plan, background documents – all forwarded by mail and also available on Arctic SDI Web-site <http://arctic-sdi.org/index.php/working-group-on-operational-policies/>

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| --- | --- | --- | --- |
| **COUNTRY** | **ORGANIZATION**  | **NAME**  | **POSITION** |
|  |  |  |  |
| Denmark (lead) | Danish Geodata Agency | Peter Pouplier | Senior Advisor |
| Canada | National Resources Canada | Cameron Wilson | Manager |
| United States | US Geological Survey | Carl Markon | Deputy Regional Director |
|  |  | Ingrid Verstraeten | Chief of International Affairs |
| Finland | National Land Survey of Finland | Antti Kosonen | Director Information |
|  |  | Heli Ursin | Head of International Affairs |
| Iceland | National Land Survey of Iceland | Magnus Gudmundsson | Director General |
|  |  | Eydis Finnbogadóttir | Director of SDI and Service |
| Sweden | Swedish Mapping, Cadastre and Land Registration Authority | Owe Palmér | Senior Advisor |
|  |  | Fredrik Persäter | Senior Advisor |

**5 September 2014**

* 14:15 – Opening of the meeting (Peter Pouplier) and agreement on agenda
* 14:30 – Terms of Reference for the Working Group on Operational Policies
* 15:00 – Break
* 15:15 – Activity Plan
* 17:30 – end of meeting

**AGENDA**

**1.** Welcoming and opening the meeting and including tour de table (Peter Pouplier - Denmark)

**2.** Approval of the Agenda

**3.** Assignment of a note taker for the meeting

**4.** Approve Terms of Reference and Activity Plan

* 1. Review, edit and approve Terms of Reference
	2. Review, edit and approve Activity Plan
1. Decision on major objective for Arctic SDI Operational Policies

	1. Major aims and purpose of the operational policies
	2. Major priorities
2. Determine division of work for the Strategy Document

	1. Addition of further content
	2. Coordination with other Working Groups

**9.** Any other Business

**10.** Confirmation of next meeting – date and venue