**Arctic SDI**

**Working Group on Strategy**

**Activity Plan**

**31-Jul-14**

1. Determine Co-Leads personnel for the Strategy Working Group
2. Approve Terms of Reference and Activity documents
   1. Review and make edits to Terms of Reference as approved by the Strategy Working Group
   2. Review and make edits to Activity Plan as approved by the Strategy Working Group
3. Decision on major objective of the Arctic SDI Strategy
   1. Major aims and purpose of the Strategy
   2. Major priorities of the Strategy
4. Decision on Strategy Document details for the Arctic SDI Strategy
   1. Type of document
   2. Content and length
   3. Document structure
   4. Boundaries of document (include communications strategy or only overall Arctic SDI Strategy, etc)
   5. Define types of supporting documents
      1. Purpose of supporting documents
      2. Content of supporting documents
5. Determine division of work for the Strategy Document
   1. Addition of further content
   2. Coordination with other Working Groups
6. Determine timeline for completion of Strategy Document
7. Complete Strategy Document
8. Review Strategy Document
   1. Process
9. Submission of Strategy Document for Board Approval
10. Cycle of revisions, additions and approvals to the Strategy Document as needed