

June 2015 ARCTIC SDI BOARD MEETING

Preliminary AGENDA

Point of time: June 4, 2015

Locality: Bernstoff Slot, Jaegersborg Allé 93, 2820 Gentofte, Denmark

Meeting language: English

Main purpose of the meeting:

Consideration of approval and adoption of the Arctic SDI Strategic Plan 2015-2020, and related Implementation Plan and Roadmap, along with other documents prepared for the Board

Meeting time:

Thursday, 4 June 2015 9:30 – 16:45 followed by venue tour and dinner hosted by the Danish Geodata Agency.

Participants:

COUNTRY	ORGANIZATION	NAME	POSITION
<u>Board members:</u>			
Canada	Natural Resources Canada, Canada Centre for Mapping and Earth Observation	Prashant Shukle	Director General
Denmark	Danish Geodata Agency	Kristian Møller	Director General
Finland	National Land Survey of Finland	Arvo Kokkonen	Director General
Iceland	National Land Survey of Iceland	Magnús Guðmundsson	Director General
Norway	Norwegian Mapping Authority	Anne Cathrine Frøstrup	Director General
Sweden	Swedish Mapping, Cadastre and Land Registration Authority	Bengt Kjellson	Director General
Russia	The Federal Service for State Registration, Cadastre and Mapping	Igor Vasiliev	Director General
USA	U.S. Geological Survey	Kevin Gallagher	Associate Director
			Chair of the Arctic SDI Board
<u>Co opted</u>			
Canada	Natural Resources Canada, Canada Centre for Mapping and Earth Observation	Caroline Cloutier	Director
Russia	The Federal Service for State Registration, Cadastre and Mapping	Natalia Vandyshva	
USA	U.S. Geological Survey	Lorna Schmid	Arctic SDI Secretariat Lead and National Contact Point Lead
<u>Participating by video/phone</u>			

USA	U.S. Geological Survey	Rebecca Anderson	Arctic SDI Strategy Working Group Lead
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Proposed times:

- 9:30 – Tea/Coffee
- 10:00 – Opening of the meeting
- 12:00 – Lunch
- 13:00 – Meeting reconvenes
- 16:45 – Meeting adjourns
- 17:00 – Drinks and short guided tour of the venue
- 18:00 – Dinner- invited by the Danish Geodata Agency

Draft documents forwarded to the Board:

- Strategic Plan Materials
 - Strategic Plan 2015-2020
 - Strategic Plan 2015-2020 Implementation Plan
 - Strategic Plan 2015-2020 Roadmap
 - Proposed Revision to the Arctic SDI Vision and Mission Statements
 - Proposed Definitions for Reference and Thematic Data
- Governance Document
- Framework Document
- Communication Materials
 - Technical and General Audience Slideshows
- Calendar of Events

Accompanied by the Table of Actions and Decisions from 2014 Reykjavik Meeting

Preliminary Agenda

- 1. Welcome by the Host and opening of the meeting** (*Host Denmark*) (10 minutes)
- 2. General Business** (35 minutes)
 - 2.1. Arctic SDI Chairmanship handover from Canada to the United States and Board Discussion** (*Canada*)
 - 2.2. Appointment of Chair** (*Canada to US*)
 - 2.2.1.** Photograph of Board Transition
 - 2.3. Approval of the agenda and appointment of Secretary** (*Chair*)
- 3. Opening Remarks from the new Arctic SDI Chairman** – (*Chair*) (20 minutes)
- 4. Presentation of Arctic SDI Strategic Plan 2015 – 2020, Implementation Plan and Roadmap** (*Chair*) (1hour)

Becci Anderson, Strategy Working Group Lead, will be presenting remotely from Alaska.

- 4.1. Discuss and Approve Strategic Plan Documentation**
 - 4.1.1.** Strategic Plan 2015-2020
 - 4.1.2.** Strategic Plan 2015-2020 Implementation Plan
 - 4.1.3.** Strategic Plan 2015-2020 Roadmap

4.1.4. Proposed Revision to the Vision and Mission Statements. Lead: Strategy WG

4.1.5. Proposed Definitions for Reference and Thematic data. Lead: Strategy WG

5. Lunch 12:00pm – 1:00pm

6. Relevant Arctic Council Ministerial Meeting Topics and Discussion of Pan-Arctic DEM (Chair) (1 hour)

7. Review of Decisions and Actions from November 2015 Board Meeting:

Items Not Associated with Arctic SDI Documentation (Chair) (5 minutes)

See Appendix 1 attached to this proposed Agenda

8. Review of Decisions and Actions from November 2015 Board Meeting:

Discuss and Approve Remaining Draft Arctic SDI Documentation (Chair) (25 minutes)

Complete Table of Decisions and Actions along with Status for each was circulated with the Draft Documents; only incomplete Decisions, Actions, or Requests for Board input are listed below

8.1. Arctic SDI Governance Document. Lead: Secretariat

8.2. Revised Arctic SDI Framework Document. Lead: Norway, Sweden and US

8.3. Communication Materials. Lead: Communications WG

8.3.1. Arctic SDI Fact Sheet

8.3.2. Technical, Standard Use and Standard Supplementary slides (3 files)

Fact Sheet Not Complete: Last Update from Norway's former NCP, Martin Skedsmo was about having a professional work on this.

8.4. Calendar of Events. Lead: Secretariat

Request Board input on: Arctic SDI Board Member's attendance and potential presentation at UN-GGIM 5th Session 5 to 7 August 2015.

8.5. Glossary of Terms. Lead: ?

Not Complete: Request Board input on which is the responsible Working Group

9. Confirmation of next Board meeting details (Chair) (15 minutes)

9.1. Board Meeting 14 – 16 June 2016, Alaska

9.2. Alaska Field Trip Options and Accommodations

10. Break (15 minutes)

11. Demonstration highlighting Arctic SDI current state and future possibilities:

Web Services and possible OGC Pilot Project in support of the Arctic SDI Strategic Plan (Chair) (15 minutes)

Lorna Schmid will provide presentation

12. Strategic follow-up discussion. What do we need to accomplish between now and the next Board Meeting? *(Chair) (1 hour 15 minutes)*

13. Any Other Business? *(Chair)*

14. Closing and Adjourn the Meeting @ 16:45pm *(Chair)*

**APPENDIX 1 for Agenda Item 7:
Decisions and Actions Not Associated with Arctic SDI Documentation**

Decision or Action	Reykjavik Minutes Section	Status
The Secretariat will ensure that the June Board Meeting will cover the topic of what constitutes a quorum for the Board.	1	Governance Document Section 4.1.a. updated with proposed text based on Arctic Council procedures. <i>Upon approval of Governance document (Agenda item 8.1) this is complete.</i>
Feb 2014 Reston Action Item 7: Russia to resolve legal issues with intention of providing Russian data to the Arctic SDI Web Map Service. Reykjavik Meeting Update: Russia stated that there are still some details they are working through with regard to data sharing and they expect everything to be solved in 2015, hopefully in the spring.	4.g.	
The Board discussed the UN-GGIM meeting in NYC in August [2015] and that most Board Members will be there, so perhaps there will be a dinner meeting of the Board Members.	8	
Board will decide when the proposed 2016 Board Meeting will occur: First choice is June 14-16, 2016 (TBD)	8	Agenda Item 10 will cover 2016 Board Meeting
Distribution of the Signed MOUs to signatories who were not present: Magnús Guðmundsson, Iceland will mail the copy to Andrey Mukhin, Russia. Lorna Schmid, USA, will mail the copy to Prashant Shunkle, Canada. Kristian Møller, Denmark took the copy for Greenland	4.a.	COMPLETE
Canada and US Board Members need to check their calendars. Magnus will check the dates. First choice is June 4, 2015. Second choice is June 25, 2015	8	COMPLETE